## **Board of Governors**

# Temporary Transitional Executive Community Advisory Committee (TTECAC) Meeting Minutes – February 12, 2025



1055 W. 7th Street, Los Angeles, CA 90017

ECAC Members	RCAC Members/Public	L.A. Care Board of Governors/Senior Staff
Roger Rabaja, RCAC 1 Chair	Shelly Hash, Interpreter	Layla Gonzalez, Advocate, Board of Governors
Ana Rodriguez, TTECAC Chair and	Sonia Hernandez, Interpreter	Fatima Vazquez, Member, Board of Governors
RCAC 2 Chair	Isaac Ibarlucea, Interpreter	Todd Gower, Chief Compliance Officer, L.A. Care Health Plan
Silvia Poz, RCAC 4 Chair	Izmir Coello, Interpreter	Tyonna Baker, Community Outreach Field Specialist, CO&E
Maria Sanchez, RCAC 5 Chair	Jeannette Martinez, Interpreter	Malou Balones, Board Specialist, Board Services ***
Joyce Sales, RCAC 6 Chair	Missy Smith, Closed Captioner	Kristina Chung, Community Outreach Field Specialist, CO&E
Martiza Lebron, RCAC 7 Chair	Andrew Yates, Interpreter	Idalia De La Torre, Field Specialist Supervisor, CO&E
Ana Romo, RCAC 8 Chair		Auleria Eakins, Manager, CO&E
Tonya Byrd, RCAC 9 Chair	Maria Alvarez, Public	Aaron Garcia, Member Advocate, Member Relations Services,
Damares O Hernández de Cordero,	Laura Gonzalez, Public	Even MORE Outreach & Service
RCAC 10 Chair **	Nereyda Ibarra, Public	Ramon Garcia, Community Outreach Field Specialist, CO&E
Maria Angel Refugio, RCAC 11 Chair	Estela Lara, Public	Hilda Herrera, Community Outreach Field Specialist, CO&E
Lluvia Salazar, At-Large Member	Dorothy Lowery, Public	Linda Merkens, Senior Manager, Board Services ***
Deaka McClain, TTECAC Vice-Chair	Russel Mahler, Public	Frank Meza, Community Outreach Field Specialist, CO&E
and At Large Member	Andrea McFerson, Public	Alfredo Mora, Staff Augmentation, Facilities Services
	Mary Romero, Public	Cindy Pozos, Community Outreach Field Specialist, CO&E
* Excused Absent ** Absent	Ricardo Sanchez, Public	Victor Rodriquez, Board Specialist, Board Services
*** Via teleconference	Demetria Saffore, Public	Martin Vicente, Community Outreach Field Specialist, CO&E

AGENDA		ACTION TAKEN
ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	
CALL TO ORDER	Ana Rodriguez, TTECAC Chairperson, read the meeting rules guidelines and process for	
	making public comments via Zoom chat and a toll-free line for WebEx bridge line listeners.	
	She also mentioned that public members could submit comment cards and that they would	
	be allowed time to speak during the appropriate agenda items. Chairperson Rodriguez	
	welcomed L.A. Care staff and the public to the meeting and encouraged L.A. Care members	
	with healthcare issues to contact the Member Services Department.	
	Chairperson Rodriguez called the meeting to order at 10:05 A.M.	

AGENDA		ACTION TAKEN
ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	
APPROVE MEETING AGENDA	The Agenda for today's meeting was approved.	Approved Unanimously. 11 AYES (Byrd, Cordero, McClain, Poz, Rabaja, Rodriguez, Salazar, Lebron, Refugio, and Romo)
APPROVE MEETING		Approved
MINUTES		Unanimously.
	The December 11, 2024 Meeting minutes were approved.	11 AYES
	STANDING ITEM	
BOARD MEMBERS REPORT	Board Members Layla Gonzalez and Fatima Vazquez presented the December 2024 Board Member Report (a copy of the report can be obtained from CO&E).	
	The Board of Governors met on February 6. Approved meeting minutes for previous Board meetings can be obtained by contacting Board Services and meeting materials are available on L.A. Care's website.	
	The list of motions approved at that meeting can be obtained from CO&E.  Thank you to the RCAC members that joined the meeting in person or virtually. We were happy to see members there and appreciated hearing their public comments. Public comment gives Board Members the opportunity to hear from members and helps improve services for members. These members attended the Board Meeting in person:  1. Ana Rodriguez 2. Silvia Poz 3. Joyce Sales 4. Maritza Lebron 5. Ana Romo 6. Deaka McClain 7. Damares O Hernandez de Cordero 8. Marlene Paz 9. Carmen Delgado 10. Estela Lara 11. Ana Rubio Lopez 12. Reginald Fagan	

AGENDA ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
	<ul><li>13. Silvia Quezada</li><li>14. Norma Angelica Alvarez</li></ul>	
	Martha Santana-Chin, <i>Chief Executive Officer</i> , gave her first CEO report. Ms. Santana-Chin focused on strengthening L.A. Care's operations, advocating for healthcare protections and ensuring uninterrupted care, especially during the recent wildfires. L.A. Care mobilized resources to support members, providers, and employees and the Board approved an allocation of \$10 million to support wildfire relief. She emphasized ongoing advocacy against policy changes that could impact healthcare access, particularly for low-income communities and immigrants. Internally, she engaged employees and community leaders. L.A. Care has invested in 14 community resource centers (CRCs), in children's health initiatives, and improved healthcare accessibility, demonstrating its commitment to long-term support of health care in Los Angeles County.	
	Cherie Compartore, <i>Senior Director, Government Affairs</i> , provided an update on the Presidents Executive Orders and on lawsuits relevant to L.A. Care's strategic and operational interests. She highlighted two major directives: an Order attempting to end birthright citizenship, which has been temporarily blocked, and to freeze federal funds, which was blocked in court. A federal memo on the freeze of federal funds was rescinded but the executive order remains in effect. She noted that Executive Orders can be challenged successfully in court, and the administration continues to pursue policy changes through regulatory processes and legislative efforts. L.A. Care is actively monitoring and advocating against policies that negatively impact healthcare access, using real-time data and collaboration with trade associations.	
	Terry Brown, <i>Chief Human Resource Officer</i> , provided an update on the installation of automatic doors at L.A. Care's CRCs. Over the holidays, automatic doors were installed at the 8 CRCs. All new CRCs will have them as a standard feature. CRCs that have less than three years on the lease were excluded. He confirmed that automatic doors are in place at the 1200 building. This is the last update on the request.	
	Sameer Amin, MD, <i>Chief Medical Officer</i> , provided an update on L.A. Care's health services strategy, emphasizing a proactive, goal-driven approach for each department under his leadership. Key focus areas include operational efficiency, network management, quality of care, member experience, health equity, and community integration. Medical management is improving IT infrastructure and streamlining utilization management to enhance care access. The community health department is working on better coordination with county programs and developing an innovation platform for new community health initiatives. The pharmacy and quality improvement departments are focusing on improving clinical	

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	programs, provider engagement, analytics, and member experience to improve health outcomes for members.	
	In the Chief Health Equity Officer's report, Kathy Kwan, <i>Health Services Program Manager</i> , gave a presentation on L.A. Care's Social Determinants of Health (SDOH) strategy, approach, and results. The initiative aligns with L.A. Care's mission, health equity plan, and regulatory requirements by improving patient health through social service resources. Efforts include expanding the Community Link platform, adding 84 new community-based organizations, and launching two SDOH resource websites for members and providers. Key outreach efforts involved distributing materials at community resource centers, provider offices, and through digital channels to engage members and providers. The presentation highlighted data on user engagement with the Community Link app, showing increased exploration and connections to needed services.	
	PUBLIC COMMENT  Ms. McFerson commented on past and current budget concerns, highlighting that \$150,000 allocated to the Regional Community Advisory Committees (RCACs) remained unspent during the three years of COVID-19. She inquired about the current budget and emphasized the need for a yearly schedule aligned with the fiscal year. She also advocated for expanding the budget to allocate more funds for local events. Ms. McFerson urged the Board of Governors (BOG) Chairs to represent the RCACs' interests, pointing out that while other organizations have flourished with resources, the RCACs have received limited financial support despite their long-standing presence. She called for a formal discussion with the BOG to establish a clear purpose and focus for the RCACs, citing a lack of communication. She also stressed the importance of supporting seniors, individuals with chronic illnesses, and those affected by crises. Additionally, she requested that RCAC members be encouraged to volunteer and receive a \$25 stipend for their efforts. Despite these challenges, she affirmed her commitment to continued advocacy.	

AGENDA ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
ECAC CHAIRPERSON'S	Chairperson Rodriguez presented Motion ECA A.0225 and Motion ECA B.0225 (A copy of the motions can be obtained from CO&E).	
REPORT	ECA A.0225  Motion to recommend approval of new candidate (s) for RCAC membership.	
	PUBLIC COMMENT  Ms. McFerson spoke about the importance of diversity within the RCACs. She advocated for ensuring that each RCAC includes members who are disabled, seniors, individuals from various racial backgrounds, and those with low incomes to ensure true representation of the community. She noted hat having diverse representatives would help identify and address health disparities, allowing the RCACs to take action or bring concerns to the Board of Governors for discussion. She stressed the need for open conversations about the healthcare services people receive, reinforcing the purpose of the RCACs in amplifying community voices.	
	Member Tonya Byrd pointed out Ms. McFerson's comments on diversity to recent developments in Washington regarding Diversity, Equity, and Inclusion (DEI) policies. She asked whether these changes have had any impact on L.A. Care. While expressing reluctance to mention the current President by name, she referenced actions taken to eliminate DEI initiatives in various organizations and sought clarification on whether L.A. Care has been affected. Auleria Eakins Ed.D., MPA, Manager, Community Outreach & Engagement, responded that it does not impact L.A. Care and will continue to fight for all of our members who represent, the diaspora of folks here in Los Angeles County.	
	Member Lluvia Salazar said she would like to know if L.A. Care is currently working on recruiting diversity. Dr. Eakins responded that L.A. Care works towards recruiting diverse members and invited everyone to help with this goal.	Approved. 10 AYES (Byrd,
	Vice Chair Deaka McClain shared her experience as part of the selection process for committee members. She described the process as both rewarding and challenging, emphasizing that L.A. Care ensures compliance with state diversity requirements. She acknowledged that some applicants could not be selected because they did not meet the established criteria. She reassured members that L.A. Care is committed to maintaining diversity and that the selection process is ongoing. She encouraged everyone to take an active role in recruiting applicants by spreading the word and urging qualified individuals to apply.	Cordero, McClain, Poz, Rabaja, Rodriguez, Salazar, Lebron, Refugio, and Romo)  1 ABSTENTION Sales

ECA 100 Motion to recommend approval of new candidate (s) for RCAC membership. ECA 101 Motion to approve the newly elected RCAC Chairs and RCAC Vice Chairs.  PUBLIC COMMEN'T Ms. McFerson raised concerns about the legitimacy of the recent RCAC 5 election, stating that there was no true democratic process. She noted that the Chair had to step back from running the meeting in order to run for the position, which she questioned as a formal election procedure. She explained that RCAC 5 initially lacked a Chair, and when she volunteered as a temporary Chair, no one else raised their hand. However, after an L.A. Care employee emphasized the need for a selection process multiple times, others began to express interest. A temporary Chair was then appointed and later elected as the permanent Chair, but Ms. McFerson argued that the process was not properly conducted. She requested clarification from the Board Chair on whether a formal election took place and sought legal guidance on whether the process followed proper legal procedures. She expressed concerns that the elected Chair had not attended a Board of Governors meeting in the past four years, questioning their ability to effectively represent RCAC 5.	ACTION TAKEN
had to vote for a new one as outlined in the bylaws. She clarified that during the Chair and Vice Chair election process, staff takes over that section of the agenda to ensure fairness.  The Chair announces the election, but staff facilitate the process, including overseeing nominations and vote counting with the help of a staff member, a non-running member, and a public representative. Idalia De La Torre, Field Specialist Supervisor, CO&E, reassured the Committee that the appropriate process was followed during the election.  Sala Leb	Approved Unanimously. 11 AYES (Byrd, Cordero, McClain, Poz, Rabaja, Rodriguez, Salazar, Lebron, Refugio, and Romo)

COMMUNITY OUTREACH & Dr. Eakins gave a Commun noted the importance of stay	OTIONS / MAJOR DISCUSSIONS	
OUTREACH & noted the importance of stay		
Care's response to recent we prescription refills, and relo Community support efforts opening resource centers we concerns. Dr. Eakins provien encouraged patience and encouraged patience and encouraged patience and encouraged patience. She highlighted Black health equity and a sea a social determinant of heal  PUBLIC COMMENT  Ms. McFerson expressed items, noting it shows empastrong purpose and urged other initiatives. She asser regarding their funds and established being the included collaboration with provider need for immediate action.  Member asked if there will responded "Yes." Member lot during the fires. Dr. Eal response and efforts to dist this purpose. She clarified to Care itself lacks storage cap community organization to simply do not have the space.	appreciation for the return of public comments after agenda pathy. She emphasized the importance of RCACs having a L.A. Care to support community events, food donations, and rted that RCACs should have autonomy in decision-making encouraged Chairs to make motions for additional support. are has \$28 million allocated for organizations and suggested d. She advocated for better communication with the public and res to support those affected by resource cuts, stressing the	

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,	Member Poz expressed her concern about undocumented individuals in the community being afraid to visit clinics due to fear of ICE. She suggested that the RAC members work with L.A. Care to launch a campaign, possibly sending letters to members reassuring them that they should not fear attending doctor's appointments and that they are entitled to receive care. Dr. Eakins stated that while L.A. Carecannot dictate actions, it can provide information to help individuals make informed decisions. She assured that L.A. Care is attentive to the concerns of members. She suggested that Member Poz connect with field specialists after the meeting to learn more about available resources that could help address these concerns.	
	Member Sales said she is concerned about the lack of community engagement opportunities for L.A. Care members, Chair and Vice Chairs. She asked when the program will be returned to them so they can participate in community events, recruit, and connect with resources. She requested solid answers from Francisco Oaxaca, <i>Chief, Communications and Community Relations</i> , or the relevant individual to begin involvement in L.A. Care's CO&E program.	
	Dr. Eakins responded by mentioning that L.A. Care is moving in the direction of addressing Member Sales' concerns, with changes set to take place next month. This includes starting a leadership coaching series, with negotiations underway with external vendors. Dr. Eakins noted that the process is evolving and that they are working to be intentional and innovative in their efforts to support leaders who represent members. Regarding the volunteer needs collection, Dr. Eakins clarified that it was primarily staff involved due to the quick turnaround, but the goal is to eventually engage the community more in the future.	
MEMBER ISSUES	PUBLIC COMMENT  Ms. McFerson emphasized the importance of addressing member issues directly in the community, particularly for those facing hardships such as the recent fires. She suggested organizing an event to reach out to individuals affected by these disparities, including those who have lost everything or loved ones. Ms. McFerson stressed that the chairs should make decisions regarding funding and event organization, as they are the only ones able to motion for the use of allotted funds. She mentioned that her RCAC will discuss and present a motion to take action, focusing on giving back to the community and increasing accessibility to medical professionals for those afraid to seek help.	
	Ms. Saffore shared that she had received her supplies and had met with a Board Member, Vice Chair McClain, and a doctor to discuss improving communication to ensure no future disruptions in receiving her supplies. She also expressed gratitude to	

AGENDA		ACTION TAKEN
ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	
	Western Drug for their support, mentioning they donated a mask when she was not receiving her supplies.	
	OLD BUSINESS	
L.A. Care Board of Governors Elections	Victor Rodriguez, Board Specialist, Board Services, presented Motion ECA A.0225 (a copy of the motion can be obtained from CO&E).	
	Motion ECA A.0225  Election timeline, application and rules have been reviewed at each RCAC meeting.  ECAC approved the proposed timeline, application and rules for the election of nominees to the two consumer Board Seats.	
	PUBLIC COMMENT  Ms. McFerson raised several questions regarding the election process and the involvement of members and the public. She inquired if everyone had the opportunity to run as an RCAC or ECAC member, the relevance of the new bylaws, and how nominations would work. She asked for clarity on how members could nominate themselves and the time allocated for community representatives to speak. She also questioned whether the public would be invited to meetings, have a chance to ask questions, and be properly represented, ensuring the democratic process is followed.	
	Mr. Rodriguez clarified that to apply for a seat, individuals must first be an RCAC member. He mentioned that the rules and requirements for nominations are listed in the application and that any RCAC member can nominate someone or they can self-nominate. Campaigning will follow the same process as other elections, with time allotted on the agenda for candidates to campaign. He also confirmed that the public can attend any RCAC meeting and submit public comments, just like at other meetings such as the Board or TTECAC meetings.	
	Member Salazar thanked Mr. Rodriguez for attending TTECAC and providing an update. She asked if there is a difference in this application and the application presented in October. Mr. Rodriguez responded that the only difference is that there is going to be a conference this year and it is listed on the motion, it was not listed in the previous motion.	
	Member Poz asked if people need to submit the application by a deadline or if people will be able to nominate themselves at the election. Mr. Rodriguez thanked her for her question and responded that applications must be submitted 60 days prior to the election date. That date will be confirmed this week.	

AGENDA	MOTIONS (MAIOR DISONISSIONIS	ACTION TAKEN
ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	
	Vice Chair McClain asked if the Application will be available at the March meeting. Mr. Rodriguez responded that the application can be made available once the motion is approved.	Approved
	Dr. Eakins asked the committee to amend the election rules to reflect that the election will take place in June to give staff more time to find a venue and the Committee more time to fill out and submit the application. This will move the deadline month from March to April.	Unanimously. 11 AYES (Byrd, Cordero, McClain, Poz, Rabaja, Rodriguez,
	Motion ECA A.0225	Salazar,
	Election timeline, application and rules have been reviewed at each RCAC meeting. ECAC approved the proposed timeline, application and rules for the election of nominees to the two consumer Board Seats.	Lebron, Refugio, and Romo)
MOTION FROM RCAC 5	Member Maria Sanchez, RCAC 5 Chair, presented Motion ECA 102 (a copy of the motion can be obtained from CO&E).	
	<ul> <li>ECA 102 At the December 19, 2024, RCAC 5 meeting, the committee members voted to send this motion to the February TTECAC meeting. The motion asks L.A. Care to consider the following recommendations: <ul> <li>Provide a Report with Solutions by May 2025: Conduct a review of contracted PCPs, specialists, and urgent care facilities in Region 5, along with an analysis of L.A. Care's travel time and distance to care standards based on member zip codes.</li> <li>Create Solutions to Address Long Wait Times with Member Services: Provide solutions to reduce wait times for members seeking assistance with PCP and specialist changes.</li> <li>Develop a Resource Guide of Urgent Care Facilities: Compile a list of urgent care facilities in Region 5 that currently accept L.A. Care and create a resource guide to be distributed to members, providers, and clinics.</li> <li>Call the Car Medical Transportation Services: Review current grievances related to poor customer service and late arrivals to medical appointments experienced by members using Call the Car and implement improvements to enhance the member experience and decrease late arrivals. </li> <li>PUBLIC COMMENT</li> </ul></li></ul>	Approved Unanimously. 11 AYES ( Byrd, Cordero, McClain, Poz, Rabaja, Rodriguez, Salazar, Lebron, Refugio, and Romo)

AGENDA ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
,	Ms. McFerson spoke about the mistreatment of low-income individuals with L.A. Care in Service Area 5, particularly in hospitals and emergency rooms. She shared her personal experience of being treated unfairly when seeking care for kidney and bladder issues. Despite experiencing severe muscle spasms, a nurse dismissed her symptoms, accused her of faking a seizure, and threatened to send her to psych. She emphasized that L.A. Care members deserve better care and should not be treated poorly or dismissed when seeking medical attention.	
MOTION FROM RCAC 6	Joyce Sales, RCAC 6 Interim Chair, presented Motion ECA 103 (a copy of the motion can be obtained from CO&E).	
	<ul> <li>ECA 103</li> <li>At the December 18, 2024, RCAC 6 meeting, the committee members voted to send this motion to the February TTECAC meeting. The motion asks L.A. Care to consider the following recommendations:</li> <li>Provide a Report with Solutions by May 2025: Conduct a review of contracted PCPs, specialists, and urgent care facilities in Region 6, along with an analysis of L.A. Care's travel time and distance to care standards based on member zip codes.</li> <li>Create Health Access Education Materials: Develop materials explaining the difference between urgent care and emergency care, compile a list of urgent care facilities in Region 6 that currently accept L.A. Care and create a resource guide to be distributed to members, providers, and clinics. Provide Additional Training for Member Services Representatives: Offer training to enhance support for members needing assistance with provider changes or locating covered urgent care facilities.</li> </ul>	
	PUBLIC COMMENT  Ms. McFerson thanked the staff for their teamwork and acknowledged feeling limited by the 60-second comment time. She expressed her support for the motion, agreeing that better services are needed for L.A. Care members and that their voices need to be heard. She concluded by expressing her appreciation for the motion.	
	Ms. Gonzalez asked for clarification regarding materials related to urgent care. She mentioned that only the person needing the service could determine if it is an urgent matter, and she requested more details on what specific materials were being referred to.	

AGENDA ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN	
	Member Sales emphasized the need for more information about urgent care facilities. They suggested creating a resource guide that specifies which facilities provide urgent care, along with contact details and the types of insurance they accept. Member Sales highlighted the importance of educating both patients and doctors to improve awareness and support for accessing appropriate care.		
	Dr. Eakins stressed the importance of clarity in the process, noting that if there is confusion within the group, the board may also be unclear. He emphasized the need to resolve any uncertainties before drafting the motion to ensure it is clear and understandable. Dr. Eakins also mentioned that staff and field specialists should be involved in refining the clarity of the motion to ensure it is well understood.		
	Ms. Gonzalez acknowledged that both RCAC 5 and RCAC 6 motions address similar issues, which could create confusion for the board. She suggested that instead of rescinding one motion, both should be incorporated together. She also inquired if the motions would be forwarded to the Board of Governors.	Approved Unanimously. 11 AYES ( Byrd,	
	Dr. Eakins suggested that the committee vote on RCAC 6 and allow staff to work on combining the motions from RCAC 5 and RCAC 6 into a single document for clarity. He emphasized that the committee should ensure both motions are aligned before moving forward. If both motions are approved, the final combined motion would be shared with the ECAC Chair and Vice-Chair, as they typically represent the motion at the Board of Governors meeting.	Cordero, McClain, Poz, Rabaja, Rodriguez, Salazar, Lebron, Refugio, and Romo)	
	FUTURE AGENDA ITEM SUGGESTIONS		
	Member Refugio requested a presentation from L.A. Care regarding the benefits available to members, particularly comparing those available to children, undocumented individuals, and those born in the U.S. They also suggested that the information be provided in multiple languages, as many members may not speak or read English, and asked how L.A. Care addresses this language barrier.		
	Ms. De La Torre explained that due to time constraints, ECAC meetings often focus on motions, limiting the time for presentations. She suggested that if members are interested in specific topics, particularly those relevant to their RCAC, they should work with their field specialists to bring those topics to their RCAC meetings. She also noted that she had written down the request and would consider it for future discussions.		
PUBLIC COMMENTS			
	PUBLIC COMMENT		

AGENDA		ACTION TAKEN	
ITEM/PRESENTER	MOTIONS / MAJOR DISCUSSIONS		
	Ms. McFerson requested audio recordings of all RCAC meetings from the past four months and inquired about how to obtain them. She also called for a formal investigation into the elections to ensure fairness and equal opportunity for all candidates. She raised concerns about unclear bylaws and emphasized the importance of adhering to proper meeting procedures, including the Brown Act. Additionally, she advocated for a dedicated phone line to help members navigate dental coverage issues and understand their rights, a request she had previously made at the Board of Governors meeting.		
ADJOURNMENT			
ADJOURNMENT	The meeting was adjourned at 1:03 P.M.		

### **RESPECTFULLY SUBMITTED BY:**

Victor Rodriguez, Board Specialist II, Board Services Malou Balones, Board Specialist III, Board Services Linda Merkens, Senior Manager, Board Services

### **APPROVED BY**

Ana Rodriguez, TTECAC Chair	
Date	

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ADJOURNMENT	The meeting was adjourned at 1:03 P.M.		

#### **RESPECTFULLY SUBMITTED BY:**

Victor Rodriguez, Board Specialist II, Board Services Malou Balones, Board Specialist III, Board Services Linda Merkens, Senior Manager, Board Services **APPROVED BY**