



**Regional Community Advisory Committee (RCAC)
Region 2 - Van Nuys, Pacoima, West Hills, North Hills, Arleta, Sepulveda
Committee Summary**

**L.A. Care Family Resource Center - Pacoima
10807 San Fernando Road, Pacoima, CA 91331**

**Monday, December 17, 2018
10:00am - 12:30pm**

MEMBERS

STAFF/MANAGEMENT

Maricruz Alvarez	P	Ana Rodriguez, <i>Vice-Chair</i>	P	Kristina Chung, <i>Field Specialist</i>
Chun (Michael) Choe	E	Socrates Rodriguez	P	Idalia De La Torre, <i>Field Specialist Supervisor</i>
Elizabeth Cooper	P	Adrian Santana	U	Aaron Garcia, <i>Health Navigator</i>
María Sara Monica Elias	P	Jacqueline Session	P	Manny Vizcarra, <i>Liaison</i>
Janet Henderson	P	Soriya Sun	P	Hilda Perez, <i>Board Member</i>
Estela Lara, <i>Chair</i>	P			Layla Gonzalez-Delgado, <i>Board Member</i>
Diana Leff	P	<u>COMMUNITY PARTNERS</u>		
Channary Lim	P	LAC DPH - SPA 2	U	
Virginia Martinez	P	AMPM Home Health Agency	U	
Sophie Mom	P	Youth Policy Institute	U	
Sina Nhek	P	NEVHC - WIC	P	
Maria G. Ramos	P		E	
P= Present E=Excused U=Unexcused				

PUBLIC

INTERPRETERS

Wilma Ballew, <i>Public</i>		Shelley Hash, <i>Spanish Interpreter</i>	Sina New, <i>Khmer Interpreter</i>
Gary Stein, <i>Public</i>		Paula Alvira, <i>Spanish Interpreter</i>	Samedy Chhum, <i>Khmer Interpreter</i>

MEETING SUMMARY, DISCUSSION AND FOLLOW UP

	AGENDA ITEM	LEAD
I.	WELCOME AND INTRODUCTIONS	Kristina Chung, <i>Field Specialist</i> Estela Lara, <i>Chair</i>
		<ul style="list-style-type: none"> • Estela Lara, <i>Chair</i>, called the meeting to order and asked everyone to introduce themselves. • Ms. Chung confirmed all members had the updated agenda.
II.	BUSINESS	Kristina Chung, <i>Field Specialist</i> Estela Lara, <i>Chair</i>
		<p><u>Approval of Agenda & Summary</u></p> <ul style="list-style-type: none"> • Ms. Chung reviewed the meeting agenda and folder. • Member Elizabeth Cooper questioned why the CCI transition topic was not on the agenda, she feels it is an important topic. • The agenda was approved as presented with three abstentions. • Ms. Lara asked the committee to review the October 2018 meeting summary. She reminded members that they should review the agenda and summary before the meeting. This is a responsibility of all the members. • Meeting minutes for October 2018 RCAC 2 meeting were approved as presented. <p>Members received a copy of the ECAC report to review. Members who attended the ECAC and Board of Governors (BOG) meetings gave a report on the following:</p> <p><u>November 2018 ECAC Report (Virginia Martinez)</u></p> <ul style="list-style-type: none"> • L.A Care hired an administrator for the Korea-Town and East Los Angeles Family Resource Centers. The East L.A administrator is Iris Gomez and the Koreatown administrator is Nuvia Cruz. • Social determinants of health that are being addressed were, economic stability, neighborhood and physical environment, education, food, communication and social contexts. • Member Elizabeth Cooper objects to a one-minute report presentation from members on the ECAC report. • Member Janet Henderson asked a question in regards to CCI transition, her question was answered by L.A.Care Staff <p><u>December 2018 ECAC (Maria Ramos)</u></p> <ul style="list-style-type: none"> • L.A Care CEO John Baackes gave information on elevating the safety net. • Member Elizabeth Cooper asked if John Baackes mention anything about the CCI transition at the December ECAC meeting. She mentioned the chair of the RCAC should not stop the members of the RCAC from asking questions on presented items.

November 2018 BOG Report (Sina Nhek)

- L.A Care gave 20 million dollars to help fund for homeless people, 98 people are already house and also people will only have to pay 30%.
- L.A Care gave medical school scholarships to students of UCLA and Charles Drew University.
- 2 Members would like to address that the members should be able to ask the chair of the RCAC questions on the items the members are reporting on.

December 2018 BOG Report (Ana Rodriguez)

- Ana was not able to attend BOG therefor there was no report.

ECAC Meeting Attendance

- Socrates Rodriguez will attend the January 9th, 2019 ECAC meeting at L.A. Care Health Plan
- Soriya Sun will attend the February 13th, 2019 ECAC meeting at L.A. Care Health Plan.

Board of Governors (BOG) Meeting Attendance

- There is no BOG meeting in January 2019
- Jacqueline Session will attend the February 7th, 2019 meeting at L.A. Care Health Plan.

CO&E REPORT:

RCAC Member Acknowledgement Gift Card

- Mr. Vizcarra announced that all eligible RCAC members will receive an additional \$25 gift card to acknowledge their hard work and dedication with helping L.A. Cares health outcomes.

Code of Conduct Training

- Members received a copy of L.A Care's Code of Conduct. Ms. Chung and Mr. Vizcarra conducted the training and provided the following information:
 - Members were asked to share what the code of conduct meant to them and if they understand the importance of the document.
 - Explanation was given of what the code of conduct is and the importance of the document.
 - Ms. Chung explained that they are basically the rules of what you can and can't do at RCAC meetings.

Standards of Behavior

- Differences between code of conduct and standards of behavior was reviewed.
- Standards of behaviors are guidelines of how you should act and speak at meetings.
- Examples of good and bad Standards of Behaviors were given by Ms. Chung.
- Members were advised on how to report any misconduct from members or L.A Care staff.

- Ms. Chung conducted an activity and split members into 3 groups. The purpose of the activity was to better understand the difference between the different types of standards of behavior.

L.A Care Code of Conduct Review

- Mr. Vizcarra reviewed some key points that pertain to the RCAC in L.A Care’s Code of Conduct, such as the four (4) main principles in the code of conduct, the responsibilities of the members, conflicts of interest, exclusions, gifts and honorarium, HIPPA, confidentiality, public meetings and fraud.
- Mr. Vizcarra gave examples of situations that would not be following the code of conduct.
- Board member Layla Delgado, *Secretary*, asked what would be the recommendation for members who want to share personal health information. Mr. Vizcarra responded and mentioned that the meeting is public and if there were some personal health issues they should be discussed with their primary care provider or if it was an issue with their health coverage they can speak to the health navigator.
- Mr. Vizcarra explained how members can report members or employees who are not following the code of conduct.
- Mr. Vizcarra asked members to sign the code of conduct training acknowledgement form certifying they understood and received a copy of the code of conduct and standards of behavior.

VIII.	PUBLIC COMMENTS	Group
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- Member Elizabeth Cooper requested a presentation on Black History month and also a presentation on the CCI restructure for the next meeting. Ms. Chung mentioned there will be more information on the CCI restructure at the February meeting.
- Hilda Perez, *Board Member*, spoke about some of the CCI restructure details and mention that the CCI members will be transitioning into the RCAC’s. She also provided her new phone numbers for any questions
- Ms. Ballew, *Public*, introduced herself as the CCI Area 2 chair, and also mentioned that there is not many members in the CCI councils so there will not be a lot of new members coming into the RCAC’s

X.	ADJOURNMENT	Group
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- Estela Lara, *Chair*, adjourned the meeting.
- The next RCAC 2 meeting will be on **Monday, February 25, 2019** from 10:00 am to 12:30 pm at **L.A. Care’s Family Resource Center – Pacoima** (10807 San Fernando Road, Pacoima, CA 91331).

Submitted by: _____
 Manny Vizcarra, CO&E Liaison

Approved by: _____
 Auleria Eakins, *CO&E Manager*
 CC: Estela Lara, *Chair*

L.A Care Code of Conduct Review

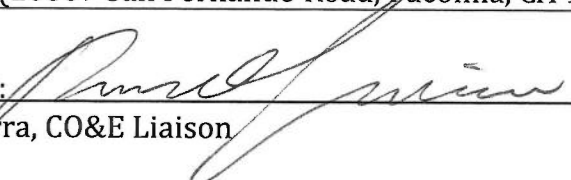
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Manny Vizcarra, CO&E Liaison

Approved by: 
Auleria Eakins, CO&E Manager
CC: Estela Lara, Chair