

## PROVIDER DISPUTE RESOLUTION REQUEST

- Please complete the below form. Fields with an asterisk (\*) are required.
- Be specific when completing the DESCRIPTION OF DISPUTE and EXPECTED OUTCOME.
- Provide additional information to support the description of dispute. Do not include a copy of a claim that was previously processed.
- For routine follow-up, please use the Claims Follow-Up Form instead of the Provider Dispute Resolution Form.

MAIL THE COMPLETED FORM TO: L.A. Care Claims Department / Appeals and PDR Unit

P. O. Box 811610, L.A., CA 90081

Fax # (213) 438-5057

|                 |                                     |
|-----------------|-------------------------------------|
| *PROVIDER NAME: | *PROVIDER TAX ID # / Medicare ID #: |
|-----------------|-------------------------------------|

|                   |
|-------------------|
| PROVIDER ADDRESS: |
|-------------------|

\*PROVIDER TYPE:    MD    Mental Health    Hospital    ASC    SNF    DME    Rehab    Home Health    Ambulance  
 Other     
(Please specify type of "other")

\*CLAIM INFORMATION    Single    Multiple "LIKE" Claims (Complete attached spreadsheet)   Number of Claims: \_\_\_\_\_

|   |                               |  |
|---|-------------------------------|--|
| *Patient Name:  |                               | Date of Birth  |
| *Health Plan ID Number:   | Patient Account Number        | Original Claim ID Number: (if multiple claims, use attached spreadsheet) |
| Service "From/To" Date: (*Required for Claim, Billing, and Reimbursement of Overpayment Disputes) | Original Claim Amount Billed: | Original Claim Amount Paid:  |

|  |   |
|--|---|
| <b>DISPUTE Type:</b><br><input type="checkbox"/> Claim<br><input type="checkbox"/> Appeal of Medical Necessity/Utilization Management<br><input type="checkbox"/> Request For Determination of Overpayment | <input type="checkbox"/> Seeking Resolution of a Billing Determination<br><input type="checkbox"/> Contract Rate Dispute<br><input type="checkbox"/> Other: |
|--|---|

|                         |
|-------------------------|
| *DESCRIPTION OF DISPUTE |
| EXPECTED OUTCOME:       |

|                                    |              |                     |
|------------------------------------|--------------|---------------------|
|                                    |              | ( ) -               |
| <b>Contact Name (Please Print)</b> | <b>Title</b> | <b>Phone Number</b> |
|                                    |              | ( ) -               |
| <b>Signature</b>                   | <b>Date</b>  | <b>Fax Number</b>   |

**CHECK HERE IF ADDITIONAL INFORMATION IS ATTACHED (Please do not staple additional information)**

|  |
|--|
| <i>For Health Plan Use Only</i><br>Tracking Number<br>Provider ID# |
|--|

**PROVIDER DISPUTE RESOLUTION REQUEST**

**(For use with multiple "LIKE" claims)**

**NOTE: SUBMISSION OF THIS FORM CONSTITUTES AGREEMENT NOT TO BILL THE PATIENT**

| Number | *Patient Name |       | Date of Birth | *Health Plan ID Number | Original Claim ID Number | Service From/To Date | Original Claim Amount Billed | Original Claim Amount Paid | Expected Outcome |
|--------|---------------|-------|---------------|------------------------|--------------------------|----------------------|------------------------------|----------------------------|------------------|
|        | Last          | First |               |                        |                          |                      |                              |                            |                  |
| 1      |               |       |               |                        |                          |                      |                              |                            |                  |
| 2      |               |       |               |                        |                          |                      |                              |                            |                  |
| 3      |               |       |               |                        |                          |                      |                              |                            |                  |
| 4      |               |       |               |                        |                          |                      |                              |                            |                  |
| 5      |               |       |               |                        |                          |                      |                              |                            |                  |
| 6      |               |       |               |                        |                          |                      |                              |                            |                  |
| 7      |               |       |               |                        |                          |                      |                              |                            |                  |
| 8      |               |       |               |                        |                          |                      |                              |                            |                  |
| 9      |               |       |               |                        |                          |                      |                              |                            |                  |
| 10     |               |       |               |                        |                          |                      |                              |                            |                  |
| 11     |               |       |               |                        |                          |                      |                              |                            |                  |
| 12     |               |       |               |                        |                          |                      |                              |                            |                  |
| 13     |               |       |               |                        |                          |                      |                              |                            |                  |
| 14     |               |       |               |                        |                          |                      |                              |                            |                  |
| 15     |               |       |               |                        |                          |                      |                              |                            |                  |

**CHECK HERE IF ADDITIONAL INFORMATION IS ATTACHED**  
**(Please do not staple additional information)**

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